

Biennial Meeting of the Association, shall be an ex-officio member of all committees.

2. The Honorary Secretary shall attend all the meetings of the Association and the Central Council and keep correct minutes of all proceedings.

(c) Duties of the Honorary Treasurer

1. The Treasurer shall receive all money and deposit the same in a bank approved by the Central Council to the credit of the association and also operate the same jointly with the Honorary Secretary; shall be responsible for collection of subscriptions from all members and periodically inform the Secretary the names of those who are in arrears and are liable to the penalties aforementioned, shall dispose of the bills for payment as sanctioned by the Honorary Secretary and only on his written order; shall have the right to point out any error or discrepancy in the order of payment of the Secretary and refer the order back to him with his remarks. In the event of the disagreement still persisting between the Honorary Secretary and the Honorary Treasurer the matter shall be referred to the President for final decision; shall be responsible for keeping upto date accounts of the Association with all account books posted upto date, shall present a quarterly statement of accounts to the Central Council, and shall in consultation with the Secretary present at the meeting of the Central Council, held not later than 1st March of each year a Balance Sheet showing the financial position of the Association and a statement of Income & Expenditure during the previous year, ended 31st March. The Balance Sheet and Statement of Accounts when passed by the Certified auditors shall with their report, be submitted by Central Council to the Biennial Meeting to be held every 2 years.
2. Shall attend all meetings of the Association and supply necessary information about the financial position of the Association whenever required.

BYE- LAWS

1. Mode of Election of the Central Council

The Several office-bearers mentioned in Rule 10, except those under sub-clause (f) and (g) of the said rule shall be elected at the Biennial Meeting of the Association every two years. The election shall be by ballot.

Three months before the Biennial Meeting, the Honorary Secretary shall invite nominations for various offices from the members eligible for voting. Each nomination shall be properly proposed and seconded. The

nominations must be addressed to the Honorary Secretary by name, should under registered cover acknowledgement due and should reach him within 4 weeks from the date of despatch of letter by the Honorary Secretary. Nominations received after this time limit will not be considered. The Secretary and two other members nominated by the Central Council will scrutinize the nomination papers. After that the Secretary shall inform by registered post the members whose names have been nominated. Any of the members desiring to withdraw his name must inform the Secretary within 10 days. Non-receipt of any reply within this period will be interpreted as consent of the candidate concerned. After the completion of withdrawal period the Secretary shall prepare a consolidated list of nominations for various offices and present at the time of the election in the next Biennial Meeting.

Findings of the Scrutinising Committee shall, however be put up also in the meeting of the Central Council held prior to the aforesaid Biennial Meeting of the Association.

- (a) Each of the office-bearers shall be separately proposed, seconded and voted for without any comment.
- (b) Should there be more than the allotted number of candidates for any office, the voting shall be by ballot.
- (c) In case of a tie, The President shall give his casting vote.
- (d) No member shall be eligible to be elected as President, or Vice-President, unless he has been a member of the Central Council for a period of not less than two years preceding the election.

No member shall be eligible to be elected as President, or Vice-President, unless he has been a member of the Association for a period of not less than five consecutive years just preceding the election.

I. Appointment of Honorary Auditors and Honorary Legal Advisors

I) Honorary Auditors and Honorary Legal Advisors shall be appointed at the Biennial Meeting, every two years.

II) The Honorary Auditors shall audit the accounts at the end of the year or after, if so desired by the Central Council and shall certify to the correctness.

III) Auditors shall give suggestions for the proper keeping of accounts that are required.